



Professor Catherine E. Mason LL.B (Hons)

HM Senior Coroner for Leicester City & South Leicestershire

Certificate for Loss of Earnings

Name of Deceased: _____

Only use this form if you're an employee and your employer is not paying you during jury service or giving evidence.

This form is to be completed by the employer. When this form is completed, hand it back to the employee for them to bring it to court on the first day that they are required.

Name of employee: _____

Enter their **net** earnings that will be deducted for each day they are required by the court.

Amount in numbers	£
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Net daily earnings mean the amount they take home after income tax, National Insurance, and all other deductions.

For weekends or bank holidays, the court is closed, and we cannot reimburse your employee for these days.

If your employee is not required to attend court, will they be able to return to work?

For a full day Yes No

For a half day Yes No

Please complete the table below by entering what times they would work on the specific days.

Monday	Tuesday	Wednesday	Thursday	Friday

If your employee is released from Court on any day, what is the latest time they would be allowed to return to work?

The Loss of Earnings certificate must have an official stamp of the employer or a supporting letter on the employer's notepaper.

Name and Address of Employer

I confirm that the information given is correct and that I may be prosecuted if I've given false or misleading information.

Employer's Signature: _____ Date: _____